

**MINUTES OF THE REGULAR MEETING OF THE AUSABLE VALLEY CENTRAL SCHOOL BOARD OF EDUCATION HELD ON WEDNESDAY, AUGUST 17, 2011, PURSUANT TO NOTICE**

**ROLL** – Mary B. Bailey, President                      Sherry Snow, Vice President

**MEMBERS** – Scott Bombard, Robyn Pray, Susan Richards, David Whitford

**ABSENT** – James E. Martineau, Jr.

**ADMINISTRATION** – Paul D. Savage II, Ginene Mason, Phil Mero, Dean Lincoln, Matt Rogers, Aimee Defayette

**FACULTY & STAFF** – Scott Brow, Donna Douglas, Jennifer Knapp, Denise Sypek, Sue Bjornstad, Randy Pray

**CALL TO ORDER** – President Bailey called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE** – President Mary B. Bailey led the Pledge of Allegiance.

**ADMINISTRATION OF OATH OF FAITHFUL PERFORMANCE** – Donna L. Douglas, Clerk, administered the Oath of Faithful Performance to Susan Richards.

**CAPITAL PROJECT UPDATE** – Mark Allen, Capital Project Manager, and Randy Pray, Superintendent of Buildings and Grounds, reported on the building projects furnishing updates since January on the following: AuSable Forks Elementary School: multi-purpose room, media center, interior renovations and technology upgrades; Keeseville Elementary School: gymnasium, kitchen upgrades, entrance canopy and biomass plant; Middle-High School: media center, skylights, kitchen upgrades, stair tower, bathroom finish upgrades and biomass plant elaborating on each.

**SUPERINTENDENT'S REPORT** – Superintendent Savage recognized Mark Allen and Randy Pray for their outstanding efforts and dedication to the building project this summer. He also extended an invitation to Board members to the welcome back barbeque on September 6<sup>th</sup> at the Middle School-High School.

**VISITORS** – None

**EXECUTIVE SESSION** – On motion by Robyn Pray, seconded by Susan Richards and carried unanimously, the Board convened in Executive Session at 6:15 p.m. for the purpose of discussing negotiated agreements.

**REGULAR SESSION** – President Mary B. Bailey called the meeting back to order at 7:35 p.m.

**ADD AGENDA ITEMS** – On motion by Susan Richards, seconded by Robyn Pray and carried unanimously, the following item was added to the agenda: 14F. Consider Appointment of Freshman Class Advisor.

**MINUTES** – On motion by David Whitford, seconded by Sherry Snow and carried unanimously, the following resolution was offered:

RESOLVED, to accept as presented the Minutes of the July 6, 2011, Reorganization Board Meeting.

**APPLICATIONS FOR NON-INSTRUCTIONAL EMPLOYMENT** – President Bailey acknowledged the following Non-instructional applications: David Lauzon, Carol LeCuyer, Cynthia McCarthy, Cecil Robbins

**AUSABLE VALLEY TEACHERS' ASSOCIATION REPORT** – Jennifer Knapp, Co-President of the AuSable Valley Teachers' Association, said they had no report.

**TREASURER'S REPORT** – On motion by Scott Bombard seconded by Robyn Pray and carried unanimously, the following resolution was adopted:

RESOLVED, to accept the Treasurer's Report for the month of June 2011, as presented.

**EXTRACURRICULAR TREASURER'S REPORT** – On motion by Susan Richards, seconded by David Whitford and carried unanimously, the following resolution was adopted:

RESOLVED, to accept the Extracurricular Treasurer's report for the period ending June 30, 2011, as presented.

**2<sup>ND</sup> READING OF POLICY #6840, CASH RECEIPTS POLICY** – On motion by Scott Bombard, seconded by Sherry Snow and carried unanimously, the following resolution was adopted:

RESOLVED, to approve and adopt the 2<sup>nd</sup> reading of the Cash Receipts Policy #6840, as presented.

**2<sup>ND</sup> READING OF POLICY #6680, PAYROLL PROCESSING** – On motion by Susan Richards, seconded by Scott Bombard and carried unanimously, the following resolution was adopted:

RESOLVED, to approve and adopt the 2<sup>nd</sup> reading of the Payroll Processing Policy #6680, as presented.

**APPROVE SPECIAL EDUCATION RECOMMENDATION** – On motion by Robyn Pray seconded by Susan Richards and carried unanimously, the following resolution was adopted:

RESOLVED, to accept the Committee on Preschool Special Education recommendations dated June 6, 2011, through June 24, 2011, and the Subcommittee on Special Education recommendations dated January 13, 2011, through June 9, 2011, as presented.

**APPROVAL OF TAX WARRANT** – On motion by David Whitford, seconded by Robyn Pray and carried unanimously, the following resolution was adopted:

RESOLVED, to approve the tax warrant for the 2011-2012 school year in the amount of \$11,793,511.

**APPROVE RATE OF SALARY – SECURITY GUARDS** – On motion by Robyn Pray, seconded by Susan Richards and carried unanimously, the following resolution was adopted:

RESOLVED, to establish the rate of pay for Security Guards at \$11.69 per hour for the 2011-2012 school year, retro-active to July 1, 2011.

**APPROVE 2011-2012 ANNUAL PROFESSIONAL REVIEW PLAN (APPR) FOR TEACHERS SUBJECT TO EDUCATION LAW 3012-C** – On motion by David Whitford, seconded by Scott Bombard and carried unanimously, the following resolution was adopted:

RESOLVED, to approve the 2011-2012 Annual Professional Review Plan for Teachers Subject to Education Law 3012-C as presented.

**APPROVE 2011-2012 ANNUAL PROFESSIONAL REVIEW PLAN (APPR) FOR PRINCIPALS SUBJECT TO EDUCATION LAW 3012-C** – On motion by Scott Bombard, seconded by Robyn Pray and carried unanimously, the following resolution was adopted:

RESOLVED, to approve the 2011-2012 Annual Professional Review Plan for Principals Subject to Education Law 3012-C as presented.

**APPROVE CHANGES TO MEMORANDUM OF UNDERSTANDING – CONFIDENTIAL CENTRAL OFFICE EMPLOYEES, TRANSPORTATION SUPERVISOR, HEAD CUSTODIAN, SCHOOL LUNCH MANAGER AND SUPERINTENDENT OF BUILDINGS AND GROUNDS –**

On motion by Robyn Pray, seconded by Scott Bombard and carried unanimously, the following resolution was adopted:

RESOLVED, to approve changes to the Memorandum of Understanding for the Confidential Central Office Employees, Transportation Supervisor, Head Custodian, School Lunch Manager and Superintendent of Buildings and Grounds, as presented.

**PERSONNEL** – President Bailey asked if there were any items in the Personnel Section that Board members wished to be considered separately.

On motion by David Whitford, seconded by Robyn Pray and carried unanimously, the following resolution was adopted:

RESOLVED, to approve a consent agenda for all items in the Personnel Section.

**PERSONNEL (CONT'D.) –**

**ACCEPT RESIGNATION OF SOCCER COACH**

RESOLVED, to accept the resignation of John Curry as JV Soccer Coach for the 2011-2012 school year.

**ACCEPT RESIGNATION OF LANGUAGE TEACHER**

RESOLVED, to accept with regret, the resignation of Lacey Branch, Spanish Teacher, per her letter dated August 8, 2011.

**ACCEPT RESIGNATION OF PERMANENT SUBSTITUTE TEACHER**

RESOLVED, to accept with regret, the resignation of Suzanne Lacombe, Permanent Substitute Teacher, per her e-mail dated August 7, 2011.

**APPOINTMENT OF PERMANENT SUBSTITUTE TEACHERS FOR 2011-2012 SCHOOL YEAR**

RESOLVED, that Benjamin Bright will be appointed as a Permanent Substitute Teacher for the 2011-2012 school year at AuSable Forks Elementary School, effective September 6, 2011, and ending June 15, 2012. Mr. Bright has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

RESOLVED, that Leighann Greene will be appointed as a Permanent Substitute Teacher for the 2011-2012 school year at Keeseville Elementary School, effective September 6, 2011, and ending June 15, 2012. Ms. Greene has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

RESOLVED, that Bethany Davidson will be appointed as a Permanent Substitute Teacher for the 2011-2012 school year at Keeseville Elementary School, effective September 6, 2011, and ending June 15, 2012. Ms. Davidson has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

RESOLVED, that Heidi Williams will be appointed as a Permanent Substitute Teacher for the 2011-2012 school year at Keeseville Elementary School, effective September 6, 2011, and ending June 15, 2012. Ms. Williams has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

RESOLVED, that Kerri Ormsby will be appointed as a Permanent Substitute Teacher (60%) for the 2011-2012 school year at AuSable Forks Elementary School, effective September 6, 2011, and ending June 15, 2012. Ms. Ormsby has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

**PERSONNEL (CONT'D.) –**

**APPOINTMENT OF PERMANENT SUBSTITUTE TEACHERS FOR 2011-2012 SCHOOL YEAR (CONT'D.)**

RESOLVED, that Molly Butts will be appointed as a permanent substitute for the 2011-2012 school year at the Middle School-High School, effective September 6, 2011, and ending June 15, 2012. Ms. Butts has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

RESOLVED, that Joseph J. Pfeiffer, III will be appointed as a permanent substitute for the 2011-2012 school year at the Middle School-High School, effective September 6, 2011, and ending June 15, 2012. Mr. Pfeiffer has fingerprint clearance from OSPRA.

Per Board Resolution dated March 20, 2002, the following resolution was offered:

Resolved, to offer health insurance to long-term and permanent substitute teachers, at their (employee) expense, after they have worked in the position for a period of ten weeks.

**COACHING APPOINTMENTS**

RESOLVED, to appoint the following coaches for the 2011-2012 school year who have fingerprint clearance from OSPRA:

- Sean Ganter – Indoor Track Coach
- John Zerrahn – Modified Boys' Soccer Coach
- Andrew Bombard – Varsity Football Asst. 2 Coach
- Martin Snow – JV Football Coach
- Robert Hamilton – Varsity Boys' Soccer Head Coach

RESOLVED to appoint the following coach pending fingerprint clearance from OSPRA

- Edward Coats – Modified Football Head Coach

**APPOINTMENT OF FRESHMAN CLASS ADVISOR**

RESOLVED, to appoint Robert Dolan as Freshman Class Advisor for the 2011-2012 school year.

**VISITORS** – Robyn Pray, Keeseville

**ADJOURNED** – On motion by Robyn Pray seconded by David Whitford and carried unanimously, the Board adjourned at 7:45 p.m.

Respectfully submitted,

Donna L. Douglas, Clerk  
Board of Education